

Lake Asbury Municipal Benefit District (LAMSBD)

Board Meeting Agenda

April 3, 2023

Type of Meeting: Regular Scheduled District Board Meeting

Meeting Facilitator: Chairman Davis

Call to Order: Chairman Davis

Roll Call: Board Officers: Chair - Davis □ Vice Chair - Lahey □ Treasurer - Wantage □

Trustees: Forhan □ Weisenburger □ Pence □ Scally □ Poidevant - □ Clemons - □

Staff: District Accountant Hallquest □ District Attorney Wahl □ District Secretary Phillips □

1. Pledge of Allegiance
2. Administrative Announcements

TO THE MEMBERS IN THE AUDIENCE:

1. If you wish to speak or ask a question, fill out the form on the reception table and place it in the "Question or Comment" basket on the Head Table.
2. The Chair will address questions or comments after the agenda is complete, normally in the new business section, time permitting. Meetings normally last approx. two hours.
3. Wait until the Chair recognizes you before you talk. Limit your comment or question to three (3) minutes unless the Chair specifically extends your time. Where two or more represent or share common interest, only one will be designated to speak for a total of five (5) minutes. For a good cause the Chairman may extend the time limit. Speakers are not allowed to assign his or her time or any part of their time to another speaker.
4. A member of the public, speaking on any matter, shall confine him/herself to the question, or matter before the Board, shall not use unbecoming, abusive, or unparliamentary language and shall avoid commenting on personalities or character of any Board member, former Board trustees, other officials, staff or the public. The Board reserves the right to have the Clay County Sheriff's Dept. remove an individual or individuals who fail to meet this request.
5. Address your question and comments only to the Chairman and not to a specific trustee or individual in the meeting. Trustees can only respond to an individual if the Chairman requests.
6. A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of

the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

7. The District Attorney, District Accountant, Engineer Advisory Group may be requested by the Chairman to speak at any time for advice, suggestions or information.
8. Board meetings are Audio recorded and posted on the board website
WWW.LAMSBD.COM

Questions can be submitted in advance by e-mail to DISTRICT.SECRETARY@LAMSBD.COM

TO THE TRUSTEES:

All Trustees, including Board Officers must vote. A Trustee with a conflict of interest regarding business before the Board must declare that conflict with the Chair before the vote. The District Attorney may be consulted on this issue.

If a Trustee needs to leave early, the Trustee needs to advise the Chair. An important issue may need to be moved up for discussion earlier for approval and vote.

Meeting Agenda:

Chairman calls for Approval of Minutes

Treasurer's Report: Wantage

- 1) Checking, Money Market
- 2) Monthly Checks
- 3) Preliminary Budget 2023-2024

Trustee Forhan - Drawdown Protocol

Staff Reports:

District Accountant

District Attorney - Florida Special District Handbook

Designating a Records Management Liaison Officer for the District

Trustee Reports:

Chairman Davis – Finalize the Bid and Purchasing Policy

Hanson update

Trustee Wantage – Grants

Trustee Pence - Water Quality

Trustee Forhan - Alternative Budget Proposal

Vice Chairman Lahey - further discussion on bad sheet pile boards for SLA seawall.

Unfinished Business

Trustee Weisenburger – Record retention

Trustee Poidevant – Vegetation clean up of fingers

Have all prior board motions been completed?

New Business

Chairman calls for any New Business from Trustees

Chairman accepts questions and comments from the audience

Call for Meeting to be adjourned

Regular Advertised Board Meeting 2023 Dates for the next 3 months

May1, June 5 and July10 (due to the holiday)